Take Command Platform Shopping Tips

To get started you'll log in to your Take Command portal and our platform will guide you through the steps! Be sure to enter accurate personal information for you & your family members so you can view all the available plans in your area with correct pricing.

✓ **Use filters to narrow your search and target specific types of plans**

- Insurance company name (e.g. Blue Cross)
- Plan type (e.g. HMO, EPO, PPO)
- Plan level (e.g. Gold, Silver, Bronze)

- Enrollment (Easy-Enroll or Self-Enroll)
- HSA compatible (works with HSA accounts)
- Pay Later (you'll receive a bill after enrollment)

| Ins. Co's ▾ | Plan Type ▾ | Plan Level ▾ | Enrollment ▾ | More ▾ |

✓ **Look for tags on the individual plans**

Easy Enroll
The health insurance enrollment process is quick & easy! You choose your plan & the Take Command team takes care of the rest - submitting your application & payment & confirming enrollment. The Take Command team can also assist if you need help working the insurance company regarding coverage.

Easy Enroll - Extra Step
You will need take action to finalize your enrollment, which may include setting up payment information, providing a signature, or another action. Don't worry- Take Command will submit your application & can support you when working with the insurance company.

Self Enroll
You choose your plan and enroll in health insurance on your own, usually on an insurance company's website. You will need to upload your proof of coverage from your health provider to the Take Command platform to participate in your company's HRA.
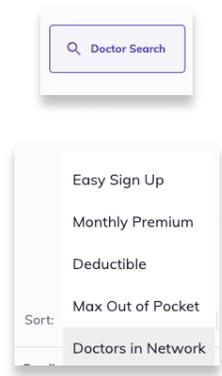
Tax Advantaged
If your premium is higher than your allowance, your taxable income can be lowered by the amount of your employee contribution. Don't worry, your employer allowance is always tax-free!

Pay Later
Plans with this tag are also Easy Enroll. For these plans, you'll receive a bill at some point after enrollment.
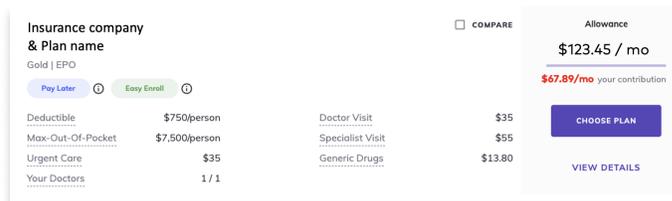
✓ Sort plans by different attributes

- Sort from low to high premium, deductible or max out of pocket amounts - or by easy sign up (ie. Easy Enroll)

- Enter preferred doctors/providers to see which plans are in or out of network. Remember to confirm in-network status directly with a doctor before enrolling since they can change which insurance plans they accept
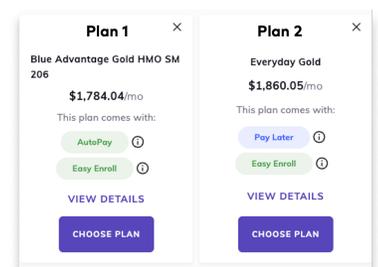
✓ View the summary info for available plans

- This info is what users find most important when evaluating plans.
  Tip: review our Health Insurance Terms 101 *document!*

- Click "View Details" for more information like summary of benefits, prescription drug formularies, explanation of costs, etc.

- The large dollar amount will show the monthly premium cost of the plan.

- If there is a dollar amount in red below the monthly premium cost, that amount is the cost above your monthly allowance from your employer. It would be your employee contribution.

✓ Compare plans

- Check the compare box on the different plans you want to compare (up to 4 plans)

- Click the "Compare" button at the bottom of the screen

✓ Choose your plan & enroll

- Click "Choose plan" button

- Make sure to follow all of the prompts and instructions in the platform

- If choosing a Self Enroll plan, remember to complete your purchase on the carrier's site or an exchange and upload your proof-of-coverage on the Take Command platform.

If you have started shopping and have questions about certain plans or need help determining the best plan for you, schedule a call with an Enrollment Specialist!